

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
BUREAU OF AUTHORITY REGULATION**

2011 FIRE DISTRICT BUDGET CALENDAR

Actions	Statutory Date	Suggested Date
Introduction and approval of budget by Fire Commissioners at least 60 days prior to the annual election. LOSAP resolution must be adopted. The introduced budget must be "cap compliant."	12/21/2010	11/01/2010
District submits two copies of budget as introduced and approved by the Fire Commissioners to the Director of the DLGS, at least 60 days prior to the annual election. Submit two copies of adopted LOSAP resolution to DLGS. To place a property tax levy cap referendum on the budget, the submitted budget must include and identify the specific amounts and budget line items for which funds approved at referendum will be used.	12/21/2010	11/01/2010
Advertisement of public hearing at least ten days prior to such hearing	01/08/2011	11/19/2010
A complete copy of the approved budget is posted and made available to each person requesting a copy during the week preceding the hearing and during the hearing.	01/11/2011 to 01/18/2011	11/22/2010 to 11/29/2010
Public hearing to be held not less than twenty-eight days after approval of the budget by Fire Commissioners. (After closing hearing, Fire Commissioners may adopt the budget without amendments, or may approve amendments).	01/18/2011	11/29/2010
Adoption of budget not later than twenty-five days prior to the annual election. If a property tax levy referendum is included in the adopted budget, all amounts to be put out for public vote must be indicated. The Board of Commissioners must pass a resolution authorizing the referendum question at adoption. The amount to be raised by taxation must agree with the amount in the adopted budget.	01/25/2011	12/01/2010
District submits two copies of adopted budget to Director within seven days after adoption.	02/01/2011	12/08/2010
Division returns one certified copy of adopted budget to District within seven days.	02/08/2011	12/15/2010
Advertisement of certified, adopted budget at least seven days prior to the annual election.	02/12/2011	02/12/2011
Annual Election and LOSAP ratification. A public question for a cap levy referendum is handled as part of the annual fire district election.	02/19/2011	02/19/2011
Submit annual election results to Director within five days after annual voter referendum. Please note: Failure to submit election results will delay certification of taxes.	02/24/2011	02/24/2011

All due dates are based on calendar periods